

17,744

# Wolfe City Public Library



Wolfe City Public Library  
Wolfe City, Texas

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P.O. Box 109  
Wolfe City, Texas 75496  
Wfclibrary496@att.net

903-496-7311

FILED FOR RECORD  
at 1:30 o'clock P M

SEP 27 2022

BECKY LANDRUM  
County Clerk, Hunt County, Tex.  
By [Signature]

September 12, 2022

TO: Hunt County Commissioners Court  
Greenville, TX

SUBJECT: REPORT OF 2021 LIBRARY EVENTS AND ACTIVITIES  
AND OVERVIEW OF FINANCIALS

Because of continuing Covid 19 problems, the Wolfe City Public Library operated with limited hours during the first half of 2021. During the second half of the year the Library resumed its regular hours, adding up to a total of 30.5 per week. While the library was open to the public our usual services were available to the public. In addition to providing physical materials to our patrons for check-out, our services included faxing, copying, printing, and notary. Twelve public computers were available for college classes, license renewals, reference, and entertainment purposes.

Physical materials available in the library included a total of 17,405 items, including printed, audio, and video materials. Library transactions (check-out, check-in, and renewals) totaled 2073. Registered users totaled 3274.

A paid staff of 2 provided services during the 6 months of limited service hours and the 6 months of regular service hours. While hours were limited, the home phone numbers of library personnel were available in case of an emergency need at the library.

Despite the limitations caused by the pandemic during the last two years, the Wolfe City Public Library received

- Received its accreditation from the State of Texas for 2021, and
- Succeeded in receiving a grant from the Texas Historical Foundation for much-needed repairs to the outside of our building. The Texas Historical Foundation is well known for their grants which help small Texas communities preserve their cultural heritage.
- The Library was especially proud of the addition of the "Nancy Perkins Mystery Corner" honoring the memory of a long-time supporter of the Library. This attractive addition to the Library contains mystery books and a mystery-inspired quilt crafted by a Friend of the Library.

As in previous years the Library

- Participated in the Interlibrary Loan Lending program administered through the Texas State Library and Archives Commission
- Participated in the Northeast Texas Library System (NETLIBS) which rotates new book titles for sight-impaired patrons through libraries in Northeast Texas on a regular basis, and

- Participated in the statewide TEXSHARE program which allows patrons in good standing to use other participating libraries in Texas for items not available at their home library.

In addition to the usual library services, the Wolfe City Library successfully conducted, in accordance with Covid restrictions and recommendations,

- A weekly reading program for preschoolers
- Summer Reading Programs for Kindergarten through 3<sup>rd</sup> Graders and Grades, 4, 5, and 6. In 2021 these programs included a popular session on hand bell lessons provided by the local school's band director.
- A Reading Contest for children of middle-school age.
- Library facilities were also made available for various community organization meetings and projects.

To meet operating and other expenses the library supplemented the funding received from Hunt County and the City of Wolfe City with

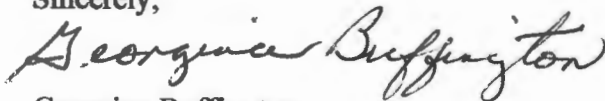
- Miscellaneous donations, including memorials and gifts in honor of special occasions.
- Ongoing donations from the Friends of the Library organization supporting the cleaning, lawncare, and computer maintenance of the library
- Fundraisers conducted whenever this was possible despite library closures and limitations, including book and bake sales, cookbook sales, Soup Carry Out Meals, RADA cutlery sales, recycling of aluminum cans, a silent auction, sales of various items at the rodeo, car show, Christmas parade, and a Christmas market.

In all its endeavors the Wolfe City Library has received much-appreciated support from the Library Board, the Friends of the Library organization, the community, the school district, and the local service organizations; i.e., Kiwanis, Chamber of Commerce, and the Masonic Lodge

The monthly support from Hunt County is greatly appreciated and needed and has been instrumental in our ability to continue bringing library services to this area.

Attached please find our 2021 Financial Report and our 2022 Budget.

Sincerely,



Georgina Buffington  
Director

**Library Board:**

Donna Woodruff    Joan Haynes  
Lisa Cox            Sherry Brown  
Beverly Lowe      Jenny Greene  
Joyce Grubbs      Gina Konicek  
Director: Georgina Buffington  
Vice Director: Christine Pack

**Friends of the Library:**

Kathy Dobson  
Denise Myrick  
Pat Reddell  
Linda Wensel  
Peg White  
Liz Myrick  
Nanette Richardson  
Barbara McRae

## WOLFE CITY PUBLIC LIBRARY FINANCIAL REPORT 2021

|  |                 |
|--|-----------------|
| <b>Starting Balance</b>                            | <b>\$2893</b>   |
| <b>Income:</b>                                     |                 |
| City Support                                       | 10,000          |
| Hunt County  | 5000            |
| Contributions                                      | 1843            |
| Memorials  | 10,975          |
| Fines/Faxes/Copies                                 | 587             |
| <b>Special Events, Friends of the Library:</b>     |                 |
| Soup Sunday 1832 / Garage Sale 132                 | 1964            |
| Book & Bake Sale 1300 / Christmas Market 400       | 1700            |
| Quilt Raffle 20 / Pool Party 147                   | 167             |
| Cookbook Sales 63 / Knife Sales 8                  | 71              |
| 50 /50 423 / Silent Auction 1870                   | 2293            |
| Board Members: Maint. Don 295 / Best Sellers 265   | 560             |
| Board Members: Clean Don 90                        | 90              |
| Can Do 69 / Amazon Smile 24                        | 93              |
| <b>Total Fund Raisers</b>                          | <b>6938</b>     |
| Kiwanis SRP 650/ILL Reimb. 164                     | 814             |
| Texas Historical Grant                             | 1000            |
| <b>Total Income</b>                                | <b>\$37,157</b> |
| <b>Expenses:</b>                                   |                 |
| Salary Expense                                     | 16,185          |
| Payroll Expenses                                   | 1346            |
| Office Supplies 246 /Postage & P O Box Rent 345    | 591             |
| Building Insurance 4882 / Rep. Maint Bldg 122      | 5004            |
| Special Events Expense 251 / Printing 194          | 445             |
| Professional Fees 800 / Special Assist Program 701 | 1501            |
| Utilities 4360 / Telephone & ISP 1093              | 5453            |
| Computer Mt 1020 / Comp Software 237               | 1257            |
| Collection Development 750/ New Equip 211          | 961             |
| Clean Sup 43 / Extermin 189                        | 225             |
| <b>Total Expenses</b>                              | <b>\$32,968</b> |
| <b>Ending Balance</b>                              | <b>\$7082</b>   |

Audit February 28, 2022, Lisa Cox, Board Treasurer

## WOLFE CITY PUBLIC LIBRARY

### 2022 BUDGET

#### Income:

|  |                 |
|--|-----------------|
| City Support                             | 10,000          |
| County Revenue Sharing                   | 5,000           |
| Kiwanis Summer Reading Program           | 650             |
| Projected Fines, Donations and Memorials | 3,000           |
| Projected Matching Grants                | 3,000           |
| Projected Special Events                 | 5,000           |
| <b>Total</b>                             | <b>\$26,650</b> |

#### Expenses:

|  |                 |
|--|-----------------|
| Salaries                                   | 10,000          |
| Payroll Taxes                              | 765             |
| Utilities                                  | 2,900           |
| Telephone / ISP                            | 1,700           |
| Building Insurance                         | 6,400           |
| Printing, Publications and Collection Dev. | 1,265           |
| Building Repair and Maintenance            | 500             |
| Office Supplies and Computer Maintenance   | 1,700           |
| Special Assit. For Individuals             | 650             |
| Postage and Shipping                       | 170             |
| Special Events Expenses                    | 600             |
| <b>Total</b>                               | <b>\$26,650</b> |